

**HUNTINGTON STUDY GROUP  
POLICY FOR PROPOSALS UTILIZING HUNTINGTON STUDY GROUP (HSG)  
RESOURCES**

The following steps must be completed prior to submitting any funding application or request to any party on behalf of the HSG, or its subsidiary, HSG Clinical Research (HSGCR).

This policy applies to any proposal in which HSG will be providing resources of any type, including but not limited to: effort for any HSG staff or consultants, space owned or leased by HSG, programs at the HSG Annual Meeting or HSG-affiliated meetings, or intellectual property owned by HSG.

- Provide a synopsis of project and associated request (funding, resources).
  - If this is a proposal for HSG funding or HSG resources, including for a new initiative, program, or project under the HSG, the [HSG Preliminary Proposal for New Study or Project form](#) must be completed.
    - This is not limited to funding, but also time and effort for any HSG staff or consultants.
  - If this is a proposal to an external company (not HSG), the proposed HSG scope of work and HSG associated budget must be provided. If the funding request is for a new initiative, program, or project under the HSG, the [HSG Preliminary Proposal for New Study or Project form](#) must first be completed.
    - HSG CFO is available for assistance with construction of HSG budgets. [Michael.Lentine@hsglimited.org](mailto:Michael.Lentine@hsglimited.org)
  
- If the funding request includes the use of HSG intellectual property, the appropriate forms must be completed. For example, if the UHDRS® is being used, the [UHDRS® Request Form | \(huntingtonstudygroup.org\)](#) must be completed.
  
- Written approval from HSG CFO is required *prior* to submission to any external agency.

Print this form, sign, and submit along with any appropriate backup to [Michael.Lentine@hsglimited.org](mailto:Michael.Lentine@hsglimited.org) for review/approval.

\_\_\_\_\_  
Applicant Name                  Applicant Signature                  Date                  Contact (E-mail/Phone)

**HSG Decision:**

- Approved**
- Not Approved – No Further Information Requested**
- More Information Needed**

\_\_\_\_\_  
HSG Name                  HSG Signature                  Date